

Andhra Pradesh Nurses and Midwives Council

Continuing Nursing Education Credit hours

“ Let us never consider ourselves as finished nurses we must be learning all our lives”

..... Florence Nightingale

Preamble

Rapid Technological advances related to knowledge explosion have greatly altered the practice of nursing on one side and gap between scientific knowledge and its application is growing wider day by day on the other side. The advances in global health require more highly skilled nurses in a great variety of settings. Continuing nursing education would improve professional practice and result in well being of the nation. It is the responsibility of every Nurse to remain updated for not to be outdated.

Continuing Nursing Educational programme & Credits.

It is resolved that Andhra Pradesh Nurses and Midwives Council will issue credits to the registered nurses who participate in CNE as per the Council guidelines. A.P. Nurses and Midwives Council will periodically review the criteria/guidelines / Norms of CNE credits to have uniformity with INC criteria and may update them from time to time in the interest of nurses and patients at large.

A Registered Nurse/Midwife/MPHW(F) should participate in continuing Nursing Education programs to gain 75 credits over a period of every 5 years. CNE credits are linked with renewal of registration once in 5 years.

Modes of Continuing Nursing Education

- a) Combination of theory and practicum
- b) Exclusive Theory based CNE
- c) Exclusive clinical / practicum CNE

Eligible organizations for CNE

- 1. CNE organized by APNMC
- 2. Registered professional bodies/ Associations (TNAI)
- 3. CNE/ Training Programme / online CNE conducted by Government/UGC recognized University/ Govt. Recognized organization.
- 4. Central Government and State Government Hospitals (including districts hospitals) and training centres in health field including Ministry of Health and FW, Defense, Railways.
- 5. Any other approved organization/Association / Institution at the discretion of the A.P. Nurses and Midwives Council.

Guidelines for CNE accreditation

- a. A.P. Nurses and Midwives council will issue the accreditation for CNE if the organization fulfils the requirements for CNE.
- b. A.P. Nurses & Midwives council has the discretion to award credits to CNE based on the set criteria.

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- c. Any Associations/ organization/ Institution want to hold CNE, should apply for accreditation to the A.P. Nurses and Midwives Council. The Council will give certificate of accreditation after verifying the credentials of the organization.
- d. The application for accreditation & credits shall be submitted in advance (one month) by CNE co-ordinator to APNMC along with details of content, resource persons, schedule, duration etc (hard copy & soft copy)
- e. Minimum duration of CNE shall not be less than 4 hours.
- f. Association/Organization/ Institution shall issue the certificates to the participants (Registered Nurses and Midwives, MPHWF) on the last day only.
- g. CNE co-ordinator shall submit the evaluation report with details of CNE program (Hard & soft copy) with in 10 days after program. Details shall include the content presented & with the exact time schedule of speeches, list of participants with RN & RM Nos, specimen copy of certificate authorized by Nominated Observer of CNE, deputed by APNMC and authentication of co-ordinator.
- h. In case the certificate is false, future accreditation will be issued after enquiry by APNMC
- i. CNE is not linked with retirement of nurses.
- j. Registrar and / or CNE Committee member shall attend the CNE at resource centre of APNMC, whenever conducted.
- k. Nominated observer of APNMC shall be paid remuneration of Rs. 1000/- per program by APNMC the TA and DA/ local conveyance as per norms shall be borne by the institution where the CNE is organized.

Observer for CNE

1. A.P. Nurses and Midwives Council will depute one representative to attend the CNE's as "**nominated observer**" who certifies the participation and attendance of CNE.
2. Observer will authenticate the attendance & summary of CNE has to be emailed/ posted/ submitted in person by CNE observer to APNMC office with in 24 hours after completion of CNE.
3. Observer of APNMC shall close the registration of delegates at 12 Noon on the first day of the CNE Programme and the same details with name of the delegates with RN/RM number and year of registration should be furnished by email (apnmcouncil@yahoo.in / apnursingcouncil@gmail.com) to the Council along with the report of the CNE observer before 5 pm on first day.
4. The Observer shall carry the check list to scrutinize CNE Programme (during & after) and submit the same to APNMC along with her report in detail.

CNE Credits

1. CNE credits to the State/ National/ International / conference / Workshop etc. will be issued on the basis of the Criteria laid down by the CNE Committee.
2. Nurses who attend international conferences in overseas shall produce the attendance certificate to APNMC to claim credits (It will be treated as equivalent to a national conference).
3. The organizing Secretary of CNE shall be awarded additional credits in addition to the credits allotted for that particular CNE.

4. The nominated observer of CNE shall be awarded the same no. of credits allotted to that particular CNE

(Guidelines for issuing credits for published Nursing text book/ chapter in text book / research papers in International & National Indexed nursing journals.)

Credits for Publication of Nursing Text Book	Credits
Credits for Author of Nursing Text Book (author & First co-author only)	15 (Fifteen)
Credits for Author of Chapter in Nursing Text Book	5 (Five)
Credits for Reviewing/ editing a Nursing Text Book	5 (Five)
Credits for Reviewing/ editing a chapter in a Nursing Text Book	2 (Two)

Credits for Publication of an Article in International/ National Indexed Journals	Credits
Credits for Original Article (Author & First Co- author only)	5 (Five)
Credits for Reviewing/ editing an article in an indexed Nursing journal	2 (Two)

Credits for Publication of Nursing Journal	Credits per year
Credits for Chief Editor/Executive Editor	15 (Fifteen)
Credits for Contributory Editor / Sub Editor/ Editorial Board Member	5 (Five)

	Credits for International / National CNE	Credits for State / local CNE
Resource person / Paper Presenter	3 (Three) per session	2 (Two) per session
Co-ordinator (or) Organizer *For each additional day one additional credit may be awarded	3 (Three) per day	2 (Two) per program
Nominated observer	Total credits issued by APNMC to that CNE	Total credits issued by APNMC to that CNE

Difference of the credits for Local/State/National/International CNEs

Sl.No	Level	Credits
1.	In House(Local)	No.of Hours/2
2.	State	No.of Hours/2 +1
3.	National/International	No.of Hours/2 +2

Note:

- a. **National CNE program** should include minimum **3 states** participation (both resource persons & participants)
- b. **International CNE Program** should include minimum **3 Countries** representatives.
- c. **State CNE Program** should include participants from **minimum 5 districts**.
 1. Any programme above one year recognized by INC should automatically renew the license for that of 5 years. Any programme recognized by INC for 1 year shall be issued 38 credits.

2. Guiding research for M.Sc., M. Phil (Ph D not included) – 5 (Five) credits per year on production of certificate from their Head of the Institution that they are guiding post graduate research work in the Institution.
3. For conducting research (other than M.Sc(N) and B.Sc(N) students), first investigator will be issued 10 (Ten) credits. Second and third investigators will be issued 5 (Five) credits each.
4. Registered Nurses/ Midwives/ MPH(W) participated in National Health programs & activities will be issued 2 (Two) credits / program / **year** on producing authorized certificate to Council.
5. The Nurses who are involved in direct patient care/ Direct public health care Teaching like (Teaching faculty, Staff Nurse, ANM etc) shall be given 7 (Seven) credits per year, since they are in continuous touch with patient care. Remaining 8 (Eight) credits, per each year, they shall gain either by attending CNE programmes or write articles to journals or take up online CNE Modules, etc.

Equivalence-

Credits for CNEs and paper presentation other than Andhra Pradesh.

- a. Max 4 credits for international and National CNEs held by eligible organizations for CNE
- b. Abroad conferences or online credit points are very varied. So maximum 4 credits can be awarded looking into content and credibility of CNE programme.

Fee

- a. The fee decided by APNMC to be paid as processing charges for accreditation (Revisable from time to time) by online payment at hims.ap.nic.in
- b. Any institution / Association organizes international, National or State CNEs has to remit the following amount per each CNE.

Note: Central & State Government Organization is exempted to pay the registration fee but has to apply to get CNE Credits.

	No. of Participants	In house	Accreditation fee			
			Local	State (5Dist)	National (3States)	International (3Countries)
CNE(1-2 days)	30-50	1000/-	1000/-	2000/-	2000/-	5000/-
CNE(1-2 days)	50-200	2000/-	2000/-	3000/-	5000/-	10,000/-
CNE(1-2 days)	200-500	2000/-	2000/-	3000/-	5000/-	10,000/-
CNE or any training programme (3-10 days)	Up to 500	2500/-	2500/-	7500/-	10,000/-	15,000/-

c. Delegates Registration fee

Registration fee for all cadres of Nursing personnel except ANM cadre should be fixed minimum of Rs. 100/- and maximum of Rs. 500/- per day. If any violation reported to this Council, the granted CNE credits will be cancelled and further organization of CNE programme for 2 consecutive years will not be considered.

Warning: If any institution has been found availing CNE credits wrongly or misusing it, disciplinary action will be taken on the organizing Secretary by duly following the procedure of ethical committee and the institution will be banned of giving credits for CNE Programme for the next two years.

Andhra Pradesh Nurses and Midwives Council

CNE approval Process

Typed or clearly written application
Proposed Flyer or Brochure
Background of the Resource persons
Declaration letter by the Organizing Secretary of the CNE
Online Payment Receipt Printout.
Pre and Post evaluation questionnaire

Note: The above documents must be submitted to the A.P. Nurses and Midwives Council at least one month prior to the program for the issuance of CNE Credits. A letter for CNE approved credits will be mailed to the CNE provider Institution after the application has been approved by CNE committee

Andhra Pradesh Nurses and Midwives council

Application Form for CNE Accreditation

(To be submitted / preferably one month in advance)

1. Name of the organization / Association/Institution :.....
:.....
:.....
2. Name of the Contact Person :.....
 - a) Mobile Number :.....
 - b) E-Mail ID :.....
3. Expected Number of Delegates :.....
4. CNE details :
 - a) Topic (Main theme & Specialty field :.....
:.....
 - b) Objectives :
 - :.....
 - :.....
 - c) Method of CNE :.....
 - d) Background of the Speakers (enclose separately) :.....
 - e) Venue address :.....
:.....
:.....
 - f) Date and No. of days :.....
:.....
 - g) Fee per delegate Rs.....
 - h) Organizing Secretary's
 - a) RN Number and designation
 - b) Mobile Number
 - c) E-mail ID
 - i) Specimen copy of certificate: (enclose)
 - ii) Sample pre-post evaluation: Questionnaire (enclose)

Signature of the organizing Secretary with date

Application for CNE conducted by Hospitals

Recognized by State/Central Government : Yes _____ No _____
(Enclosed copy of Recognition)

1. Name of the Hospital & Registered No. : _____

2. Permanent Address: : _____

3. Email ID : _____

4. Phone No's : _____

5. Name of the Director : _____

6. Type of Hospital

a. General : _____

b. Speciality : _____

c. Super speciality : _____

d. Others : _____

7. Bed Strength of the Hospital
(enclose details) : _____

8. Recent Pollution control Board certificate : Yes _____ No _____
If yes, please enclose copy

9. NABH accreditation : Yes _____ No _____
If yes, please enclose copy

10. Nursing cadre strength details in Total : _____
(enclose details with RN/RM No's)

Andhra Pradesh Nurses and Midwives Council

Declaration

Date:

To
The Registrar,
A.P. Nurses and Midwives Council,
Sultan Bazaar, Hyderabad.

Name of the Organization/ Institution :.....

.....

Address & Phone no's & Email ID :.....

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Name of the organizing Secretary of CNE :.....

Mobile / Phone No. of concerned :.....

Fax Number :.....

E-mail :.....

1. We shall abide by the rules and regulations laid down by the Indian Nursing Council / A.P. Nurses and Midwives Council for conducting CNE.
2. We shall send a copy of every CNE to the A.P. Nurses and Midwives Council in one month advance.
3. We shall submit the list of the participants (RN/RM/RHWR) and report of evaluation to the O/o. A.P. Nurses and Midwives Council within 10 days under registered post.
4. The information given above is true to the best of our knowledge.

We request you to register our organization / Institution, authorizing to conduct the CNE program and issue CNE credits to this program for the future purposes.

Signature of CNE organizing Secretary